

Società Unipersonale

Soggetta a direzione e coordinamento di Wilier Triestina Spa

31020 San Vendemiano (TV) Italia - via Olivera, 19
ph +39 0438 400345 - fax + 39 0438 401870
www.miche.it - info@miche.it
cap. soc. € 1.000.000,00 i.v.
R.E.A. TREVISO N° 123149
R.I. TV-BL 00563970268
C.F. P.I. 00563970268

INFORMATION ON THE PROCESSING OF PERSONAL DATA REGARDING RELATIONS WITH CUSTOMERS AND POTENTIAL CUSTOMERS

The following information is intended for people, including professional parties, the owners of individual concerns and agents/ company representatives, entities, associations and foundations, hereinafter "data subjects".

Identity and contact details of the process Controller

Miche s.r.l., hereinafter also "Miche" or "Controller" , with registered office in via Olivera no. 19 – 31020 – San Vendemiano(TV), and available at the e-mail address info@miche.it, at the certified e-mail address (PEC) facmichelinspa@legalmail.it or on the phone number +39 0438 400345.

Data categories and their sources

Miche processes personal common data (e.g. name and address, contact details, details regarding work, education and culture and related to image), special (e.g. regarding health). This information can be collected from the person they are referred to and/or from third parties (e.g. personnel selection and labour agencies).

Purpose and legal basis

- A. Management of the pre-contractual stage:** personal data are processed for all needs connected to answering information requests and/or estimates.
- B. Collection of commercial information:** personal data are processed to collect information for audits of the economic, financial and asset situation of data subjects, and on their solidity, solvency and reliability.
- C. Management of the contractual stage:** personal data are processed for all needs linked to managing the contractual relationship during all its stages (e.g. managing appointments, organising logistics, managing support activities and fulfilling the legal obligations of the Controller).
- D. Defence purposes:** the Controller may need to process personal data to manage any disputes and out-of-court or legal litigation.

Purposes	Legal basis (common data)
A.	Performing pre-contractual measures.
B.	Legitimate interests of the Controller connected to analysing and defining business strategies and policies, identifying subjects suited to the start or continuation of commercial relations and the methods and conditions of payment and to counter fraud.
C.	Execution of the agreement; Fulfilment of legal obligations.
D.	Legitimate interest of the Controller to ascertain, exercise or defend a right.

Storage period

Purposes	Storage time
A.	Time needed to perform the requests received and subsequent interactions (usually 12 months from the last communication or from the offer validity).
B.	Time needed to perform controls.
C.	10 years from when the contract ceases.
D.	10 years from the final resolution of the dispute.

Nature of data provision and the consequences of a refusal

Purposes	Nature	Consequences
A.	Needed	Unable to receive the information requested.
B.	Not applicable	/
C.	Needed	Unable to start or continue the commercial relationship.
D.	Needed	Impossible to manage the dispute.

Area of communication

The data are processed by internal personnel authorised to perform specific tasks and are communicated externally based on the following rules

Purposes	External recipient categories
A.	Companies belonging to the same business group, agents, commercial consultants or those procuring business.
B.	Companies belonging to the same business group, commercial information companies, agents.

Società Unipersonale

Soggetta a direzione e coordinamento di Wilier Triestina Spa

31020 San Vendemiano (TV) Italia - via Olivera, 19
 ph +39 0438 400345 - fax + 39 0438 401870
 www.miche.it - info@miche.it
 cap. soc. € 1.000.000,00 i.v.
 R.E.A. TREVISO N° 123149
 R.I. TV-BL 00563970268
 C.F. P.I. 00563970268

C.	Companies belonging to the same business group, insurance or credit companies, agents, credit companies, external consultants, parties for which communications are obligatory by law, commercial partners (customers/suppliers).
D.	Legal firms, credit recovery or supply companies; Legal authorities.

Seeing that the data are also processed using computer tools, they could also be visible to parties performing assistance/maintenance on those systems.

Transfer of data to a third country or an international organisation

The Controller does not transfer personal data outside the European Economic Area.

Rights of the data subjects

The subjects the personal data refer to are acknowledged the following rights:

Access: they can be informed as to whether their personal data are being processed and, if so, have access to them and request a copy.

Rectification: they may ask for the personal data to be updated, corrected (if incorrect) and integrated if not complete.

Erasure: they may have the personal data erased in certain situations (for more information contact the Controller).

Restriction: they may ask for their data to be marked, in order to restrict any further processing, in certain situations (for more information contact the Controller).

Object: they may object to the processing of their personal data, for reasons connected to a specific situation, when processing is based on legitimate interest or is needed to perform a task of public interest or connected to exercising the public powers that the Controller is assigned.

Portability: they can receive the personal data supplied to the Controller in a structured form and transmit them to another processing controller if the processing is based on consent or contract and is performed by automated means.

Revoke consent: they may revoke consent for purposes that required it, without prejudice to the legality of processing performed until that moment.

The rights effectively exercisable for the processing actions performed are:

Purposes	Right to be exercised						
	Access	Rectification	Erasure	Restriction	Objection	Portability	Revoke consent
A.	X	X	X	X			
B.	X	X	X	X	X		
C.	X	X	X	X		X	
D.	X	X	X	X	X		

To exercise the above rights, they may use the form available at the following link <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1089924> and send it to the following address: privacy@miche.it. The data subject may ask the same contact number for more details on the above information (e.g. test balancing legitimate interest or a list of the data processors).

A complaint may be lodged with a supervising Authority: for Italy, Authority for the Protection of Personal Data (www.garanteprivacy.it).